

**ANNUAL MEETING OF  
THE COUNCIL OF THE CITY OF COVENTRY  
19 May 2016**

**PRESENT**

Lord Mayor (Councillor L Harvard)  
Deputy Lord Mayor (Councillor T Skipper)

Councillor F Abbott	Councillor A Lucas
Councillor P Akhtar	Councillor P Male
Councillor R Ali	Councillor K Maton
Councillor A Andrews	Councillor J McNicholas
Councillor R Bailey	Councillor C Miks
Councillor S Bains	Councillor K Mulhall
Councillor L Bigham	Councillor J Mutton
Councillor J Birdi	Councillor M Mutton
Councillor J Blundell	Councillor J O'Boyle
Councillor R Brown	Councillor G Ridley
Councillor K Caan	Councillor E Ruane
Councillor J Clifford	Councillor T Sawdon
Councillor G Crookes	Councillor P Seaman
Councillor G Duggins	Councillor B Singh
Councillor D Gannon	Councillor R Singh
Councillor Hammon	Councillor D Skinner
Councillor J Innes	Councillor H Sweet
Councillor B Kaur	Councillor K Taylor
Councillor L Kelly	Councillor R Thay
Councillor D Kershaw	Councillor C Thomas
Councillor T Khan	Councillor S Walsh
Councillor A Khan	Councillor D Welsh
Councillor M Lapsa	Councillor G Williams

Honorary Alderman            D. Batten, J. Gazey

Apologies:                      Councillor N Akhtar, R Auluck, R Lakha, R Lancaster,  
J Lepoidevin and T Mayer

**Public Business**

**1. Correspondence and Announcements of the Lord Mayor**

There was no correspondence or announcements from the Lord Mayor.

**2. Election of the Chair of the Council (being the Lord Mayor of the City)**

It was moved by Councillor Duggins and seconded by Councillor Bigham that Councillor Lindsley Harvard be elected as Chair of the Council (being the Lord Mayor of the City) for the ensuing year.

**RESOLVED that Councillor Lindsley Harvard be elected as Chair of the Council for the 2016/17 municipal year, having made the declaration of office**

**prescribed by the Local Government Act 1972 (as amended) and having been invested with the Lord Mayor's Chain of Office and Robe.**

**3. Lord Mayor's Address**

The Lord Mayor, Councillor Harvard, addressed the City Council.

**4. Vote of the thanks to the Retiring Lord Mayor**

A vote of thanks for the retiring Lord Mayor, Councillor Michael Hammon, was moved by Councillor Taylor and seconded by Councillor Kershaw.

Councillor Hammon responded to the vote of thanks.

**RESOLVED:**

**(1) That the warmest thanks of the Council were due and were thereby given to Councillor Michael Hammon for the zeal and impartiality with which he has discharged the arduous duties of the office of Lord Mayor during the year 2015/16 and to Mrs Maginniss as Lady Mayoress.**

**(2) That a copy of this resolution, under the common seal, be presented to Councillor Michael Hammon.**

**5. Election of the Vice-Chair of the Council (being the Deputy Lord Mayor of the City)**

It was moved by Councillor M Mutton and seconded by Councillor Mulhall that Councillor Anthony Charles Skipper be elected as Vice Chair of the Council (being the Deputy Lord Mayor of the City) for the ensuing year.

**RESOLVED that Councillor Anthony Charles Skipper be elected Vice Chair of the Council for the 2016/17 municipal year, having made the declaration of office prescribed by the Local Government Act 1972 (as amended) and having been invested with the Deputy Lord Mayor's Badge and Robe.**

**6. Election of the Leader of the Council**

It was moved by Councillor A Khan and seconded by Councillor Bigham that Councillor George Duggins be elected as Leader of the Council.

**RESOLVED that Councillor Duggins be elected as Leader of the Council for the remainder of his term of office.**

**7. To receive a report of the Leader of the Council on the appointment of the Deputy Leader, composition of the Cabinet and the appointment of Deputy Cabinet Members and allocation of Executive Functions within the Cabinet**

The City Council received a report of the Leader, Councillor Duggins, which confirmed the composition of the Cabinet and the allocation of executive portfolios/functions within the Cabinet (detailed below):

<b>Member</b>	<b>Portfolio</b>
<p>The Leader Policy and Leadership</p> <p>Councillor Duggins</p>	<p>Council Plan Scrutiny External relations / public relations Image and reputation Partnership companies Chair of Cabinet / Management Board meetings Emergency Planning Regional Matters West Midlands Combined Authority Risk Management</p>
<p>The Deputy Leader Policing and Equalities</p> <p>Councillor A Khan</p> <p>Deputy Cabinet Member</p> <p>Councillor P Akhtar</p>	<p>Community Safety Community Cohesion Public Protection and Licensing Democratic Services, including Lord Mayor's Electoral Registration Equalities Legal Services Training (Members) Constitutional Matters and Political Management Domestic Violence and Sexual Exploitation Local Policing Local Enterprise Partnership Media Strategy Events International liaison Deputising on Leader items</p>
<p>Cabinet Member Strategic Finance and Resources</p> <p>Councillor J Mutton</p>	<p>Strategic Finance including Budget Setting External Resources Operational Finance incl. Revenues and Benefits Service Transformation Procurement Value for Money Medium Term Financial Strategy Corporate Service Performance, Policy and Quality Human Resources Key Staff Recruitment and Retention Information Technology, Digital and Customer Services Health and Safety Operational Property Coventry Investment Fund Pensions</p>
<p>Cabinet Member Children and Young People</p> <p>Councillor Ruane</p>	<p>Children and Families Children and Young People's Social Care Child Sexual Exploitation Young People Youth Offending Service</p>

Deputy Cabinet Member Councillor Seaman	Safeguarding *S19 Children Act 2004 Lead Member Fostering and Adoption
Cabinet Member Education  Councillor Maton	Post 16 Education and Training Schools Early Years Libraries Adult Education Higher and Further Education (incl. Universities) Skills and employability Teenage Pregnancies
Cabinet Member Business, Enterprise and Employment  Councillor O'Boyle  Deputy Cabinet Member  Councillor Welsh	Community Economic Development City Centre Inward Investment Property (Commercial) Urban Regeneration Transportation Tourism and Marketing Climate Change Strategy and Development Energy Policy, Conservation and Renewables Sustainability Digital for Business
Cabinet Member Public Services  Councillor Innes  Deputy Cabinet Member  Councillor Lakha	Highways, Drainage and Lighting Licensing Policy (Hackney Carriage and Private Hire) Street Services (Ground Maintenance, Refuse (domestic and commercial), (Street Cleaning) Waste Management Flood Management Building Services Environment Bereavement Services Traffic Management and Road Safety Building Cleaning Catering

Cabinet Member Adult Services  Councillor Abbott	Social Care for Adults, Older People and People with Disabilities Carers
Cabinet Member Public Health  Councillor K Caan  Deputy Cabinet Member  Councillor R Ali	Health Strategy and Policy Health and Wellbeing Board Health Inequalities Marmot Local Health Economy Public Health Sexual Health Mental Health Fuel Poverty Sport Parks
Cabinet Member Community Development  Councillor Bigham  Deputy Cabinet Member  Councillor C Thomas	Archives Arts Heritage Museums Conservation Social Enterprise Strategy Mutuals Community and Third Sector Relations City Centre Management City of Culture Bid Community Centres Homelessness Refugees and Asylum Seekers Voluntary Sector Welfare Advice Services Neighbourhood Services Housing Planning

\*Cabinet Member Children and Young People is designated as the Lead Member for Children's Services as required by Section 19 of the Children's Act 2004.

## 8. Minutes

The minutes of the meeting of the City Council held on 15 March 2016 were signed as a true record.

9. **To Receive the Return of Persons Elected as Councillor for the City on 5 May 2016**

The return of Councillors elected for the following wards of the City on 5 May 2016 was reported:

<b>Ward</b>	<b>Name</b>	<b>Political Party</b>	<b>Year of Retirement</b>
<b>BABLAKE</b>	Glenn M Williams	Conservative	2020
<b>BINLEY AND WILLENHALL</b>	Christine E Thomas	Labour	2020
<b>CHEYLESMORE</b>	Rois Ali	Labour	2020
<b>EARLSDON</b>	Allan R Andrews	Conservative	2020
<b>FOLESHILL</b>	*Balvinder Dhanjal	Labour	2020
<b>HENLEY</b>	Ed Ruane	Labour	2020
<b>HOLBROOK</b>	Rachel E Lancaster	Labour	2020
<b>LONGFORD</b>	George A Duggins	Labour	2020
<b>LOWER STOKE</b>	Catherine E Miks	Labour	2020
<b>RADFORD</b>	Mal Mutton	Labour	2020
<b>SHERBOURNE</b>	Lynnette C Kelly	Labour	2020
<b>ST MICHAEL'S</b>	Naeem Akhtar	Labour	2020
<b>UPPER STOKE</b>	Kamran A Caan	Labour	2020
<b>WAINBODY</b>	John A Blundell	Conservative	2020
<b>WESTWOOD</b>	Tim Mayer	Conservative	2020
<b>WHOBBERLEY</b>	Jayne E Innes	Labour	2020
<b>WOODLANDS</b>	Gary C Ridley	Conservative	2020
<b>WYKEN</b>	Robert R Thay	Labour	2020

10. **Declarations of Interest**

There were no declarations of interest.

11. **Matters for determination by the City Council**

The Council considered and approved the following documents which were tabled at the meeting:

- (i) Details of Licensing and Regulatory Committee, Planning Committee, Health and Wellbeing Board, Scrutiny Co-ordination Committee, Scrutiny Boards, Audit and Procurement Committee, an Ethics Committee and such other Committees as the Council considers appropriate to deal with matters which are neither reserved to the Council nor are executive functions as set out in the Constitution. This also includes the appointment of the Chair and Deputy Chair of those bodies.
- (ii) The size and terms of reference for those Boards and Committees (as set out in the Constitution).
- (iii) The allocation of seats to political groups in accordance with the political balance rules.
- (iv) The nominations of Councillors to serve on each Scrutiny Board, Committee and Cabinet Advisory Panel.
- (v) The nominations and appointments to outside bodies.
- (vi) The programme of ordinary meetings of the Council, Cabinet, Scrutiny Boards, Committees and Advisory Panels for 2016/17 including the date and time of the next Annual Meeting.

**RESOLVED that the City Council approve the allocation of seats, appointments and programme of meetings as appended to these minutes.**

12. **If required, to consider any changes to the Constitution or any other matters arising from the Annual Meeting decisions and appointments**

This item was not required.

(Meeting closed at 12.00 pm)